

# ORGANIZATION DATA SHEET



## Organization Data Sheet

- **Formal name of organization** \_\_\_\_\_
- **Abbreviation of organization's name** \_\_\_\_\_
- **Sponsor** \_\_\_\_\_

The yearbook staff is collecting information for the yearbook about your organization. We would appreciate it if you would help us by completing this form and returning it to the yearbook mailbox by the end of the week. Specific information including places, dates and times will enable us to cover your events. Unless you have an objection, we also hope to send a delegate to a few of your meetings. Thank you very much.

- **Affiliation with larger organization** \_\_\_\_\_
- **Total number of members** \_\_\_\_\_
- **Names of assistant sponsors (if applicable)** \_\_\_\_\_

• **Officers' Names & Classifications**

- **President** \_\_\_\_\_
- **Vice-President** \_\_\_\_\_
- **Secretary** \_\_\_\_\_
- **Treasurer** \_\_\_\_\_
- **Others (please be specific)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- **Time & place of meetings** \_\_\_\_\_

- **Time & place of initiation (if applicable)** \_\_\_\_\_

- **Do you attend district or state conventions?** \_\_\_\_\_

- **If so, when & where?** \_\_\_\_\_

- **Source of funds (fundraising projects, membership dues, etc.)** \_\_\_\_\_  
\_\_\_\_\_

- **Use of money (donations, etc.)** \_\_\_\_\_  
\_\_\_\_\_



